CHICAGO VOLUNTEER LEGAL SERVICES

Because equal access to justice is everyone's fight

Today's Date:

Legal Screener Name:

Clinic:

DIVORCE INTAKE QUESTIONNAIRE
PLEASE COMPLETE *ALL* INFORMATION, IF POSSIBLE

CLIENT

Name:

Current or Last Known Address:

Phone:

Date & State of Birth:

Length of Residence in IL:

Income (gross & net):

Source (e.g. SSI, SSD, Employment)

If employed:

Occupation:

Employer - Name, Address & Phone:

Department / Hours Worked

Social Security # XXX-XX-

1st, 2nd, etc. Marriage / How others ended

Level of Education:

SPOUSE

Name:

Current or Last Known Address:

Phone:

Date & State of Birth:

Length of Residence in IL:

Income (gross & net):

Source (e.g. SSI, SSD, Employment)

If employed:

Occupation:

Employer - Name, Address & Phone:

Department / Hours Worked

Social Security # XXX-XX-

1st, 2nd, etc. Marriage / How others ended

Level of Education:

Date of Marriage: City, State: County:

Grounds: *As of 1/1/16, Illinois no longer requires or permits the use of fault grounds. We are now a no fault state only, requiring the use of irreconcilable differences as grounds. Irreconcilable differences requires a 6 month separation, but as of the date of the findings, which is typically the anticipated judgment date.*

Irreconcilable Differences (requires 6 month separation)

Date of Last Separation:

Marital residence at time of separation: City, State: County:

Are you (or wife) pregnant? ☐ Y ☐ N

Children born to or adopted by the parties:

Name	Address	Age/Date of Birth	Social Security #
			XXX-XX-
			XXX-XX-
			XXX-XX-
			XXX-XX-
			XXX-XX-

If either party has other children not listed above, provide names, addresses, birth dates & name of parent below:

Special needs of children? (medical, educational, etc.)

Property

Real Estate: Joint Tenancy? ☐ Y ☐ N

Current approximate net equity in property:

Other property (describe, in whose name/possesion)

Debts (List creditor, amount, account number & who incurred)

All existing or past family law cases involving parties (e.g. Support, Order of Protection - include case #'s and jurisdiction)

Wife's Maiden Name: Does wife want to resume? ☐ Y ☐ N

What does client want (address parenting allocation, child support, property/debt, and maintenance)?

What does client think spouse will want/contest?

Where should Respondent be served & what are the best times for service?

If client's income qualifies for CVLS then, per Rule 298, client is eligible to have all court costs waived. No collection of fees is required (note: if any discovery, etc fees are required during case, client must provide.)

MEMORANDUM OF CASE

BRIEF SUMMARY: Why has PC contacted CVLS? What does PC ultimately want?

DETAILED SUMMARY:

Please provide a detailed description of the client's legal matter. This summary may include a timeline of events, the parties involved, and your opinion on whether the client would be an appropriate pro bono client. (Organized, sympathetic, difficult).

UPCOMING COURT DATES OR COURT ACTIVITY:

INTERVIEWER NOTES/ADDITIONAL INFORMATION: