

**CHICAGO VOLUNTEER LEGAL SERVICES
GAL for Minors Case Closure Checklist**



*Because equal access to
justice is everyone's fight*

ESTATE OF: _____

CASE NUMBER: _____

NUMBER OF KIDS: _____

RACE OF MINOR(s): Black Hispanic White Asian Native American Other

TYPE OF CASE

Discharge Guardianship Visitation Successor Guardianship Other

Has any party to this case had recent or past DCFS involvement? Yes No

VISITATION / CONTACT WITH PARENT

Did you continue an existing visitation schedule or help arrange for one? Yes No

If yes, was visitation (check all that apply):

By agreement of parties Restricted dates/times Supervised

CHILD'S NEEDS

Does or should the child receive social security (SSI or SSDI)? Yes No
[Possibly due to a deceased parent or disability]

Did you make any referrals for the child(ren) in this case? Yes No
If yes, please list:

COURT PROCEEDINGS

This case entailed (please list a number):

___ Status dates ___ Oral GAL reports to the court ___ Written GAL reports to the court
___ Contested hearing dates (where parties presented testimony and/or evidence)
___ Trials (with witnesses, etc. Normally held at 2pm)

Judge followed my recommendation ...

In whole In part (explain below) Not at all

Brief summary of the outcome:

Petition Denied Petition Voluntarily Withdrawn Other
Petition Granted Agreed Order

Notes:

For Internal Use Only Case Closed: _____

THANK YOU FOR YOUR HARD WORK!

Please attach a copy of the final order and return to CVLS via email, US mail, or fax.
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