

Writer's Direct Line  
312.332.7546

November 18, 2013

Ms. Patricia F  
XXXX C Drive  
Chicago, IL 606xx

Re: Angel and Damien Jones  
06 P 0000

Dear Ms. F:

Judge McGury appointed my agency guardian *ad litem* of the above minors on November 25 when you petitioned to be appointed their guardian.

I must meet and talk with you before the next court date. Please call me as soon as you receive this letter so that we can make an appointment. If I am not in when you call, leave a telephone number and a time when I can reach you.

I look forward to hearing from you.

Very truly yours,

Margaret C. Benson  
Guardian *ad litem*